

Rock County Christian School
Board Meeting Minutes
6:45 p.m. July 18, 2005
Beloit Campus

Present: Tim Befus, Keith Doering, Linda Hutson, Chris Davies, Brenda Thompson, Greg James,
Vicky DeRoos, Shelly Cronin
Absent: Bob Cerniglia, Nicky Yoss

The meeting was opened with a time of prayer.

Reports

1. Secretary Report

a. Approval of June 9, 2005 Minutes

Change: II. 2. A. 3. Should read "A custodial change was discussed as to combining positions for one custodian. No decision was made." -

Motion to approve the minutes was passed.

b. Discussion about when to post the Minutes on the RCCS website. So that we do not have to wait an entire month to post them, the Secretary will email Minutes to the Board for email approval. After approval by a quorum of the Board, the Minutes will be posted on the website.

2. Administrator Report (handout)

a. Enrollment

Presently at 147, regularly receiving new calls from prospective new students

b. Staffing

- 1) Lori Rice's contract is being rewritten.
- 2) Nicole Conway will sign a contract for the upper level math teacher.
- 3) Athletic Director will be filled by Nicole Conway, with supervision and oversight by Tim Befus.
- 4) Spanish: Tim Befus will teach 3 Spanish classes. His salary was changed to reflect the addition of another class.
- 5) Job descriptions for Development Coordinator, Secretary/Receptionist, and Administrative Assistant have been written. The Administrative Assistant is a new position, but some of these tasks have been outsourced in the past.
- 6) Needs:
 - a) Administrative Assistant - goal to have by Aug. 1 (several interested)
 - b) Secretary/Receptionist
 - c) Custodian for Beloit campus - Christy Person oversee both campuses, Mike Johns at Beloit campus
- 7) Background checks are to be done on all new employees.

c. Upcoming Events

- 1) 4H Fair - July 26-31 Kathy Ruck is working on this. Volunteers are still needed.
- 2) Befus family moves to Beloit - July 29
- 3) Activity Fair - Monday, August 8, 4-7 pm (sign up for electives, sports, clubs)
- 4) Staff/Board picnic - Tuesday, August 23, 6 pm. Location to be determined by Linda Hutson.

d. Present Priorities

- 1) From Strategic Plan
 - a) Alumni database
 - b) Curriculum guide
 - c) Student commitment form - should be signed annually by students
 - d) Upper level math teacher
 - e) More electives, athletics and clubs at HS

- 2) Other priorities for July
 - a) Graduation requirements adjustments
 - Proposed increases: Foreign Language 1 (2+ recommended); Fine Arts 1; Speech/Debate .5
 - Electives reduced by 2.5
 - Other recommendations: Math - minimum of Alg. 2; Science 3+; the recommendations are especially important for college bound students to fulfill
 - **Motion to approve the proposed graduation requirement adjustments was approved.**
 - b) Proposed schedule HS/MS
 - c) Webpage - has been updated and is continuing to be worked on.
Board members are asked to use the @rccs.us email addresses for communication about Board matters.
 - d) Service projects (required 20 hours/year for HS students); work on guidelines
 - e) Revisions to handbook
- e. Other Issues
 - 1) FACTS program to be considered (Finance Committee to review and discuss this)
 - 2) Future trips for Tim Befus
Sept. 7-11, Sept. 29-Oct. 2, Nov. 3-5
 - 3) Get rid of unused and outdated textbooks
- f. Curriculum Changes (handout)

Proposals were given for Bible curriculum changes, History curriculum changes, English curriculum changes, build the Spanish program to 4 years (gradually), allow PE credits for participation on a sports team, replace 6th grade Lit. book, consider Abeka grammar book and EPS vocabulary text.

Motion to approve the curriculum changes was approved.
3. Development Report
 - a. Farmer's Market & 4H Fair
 - b. Future:
 - 1) Business before 8 in Janesville. Business after 5 events in Janesville are large and would require a larger budget. Business before 8 in Janesville events are similar in size to Beloit after 5 events.
 - 2) Pastoral Appreciation Day is being reviewed to begin working on next year.
 - 3) 20th Anniversary for RCCS. This idea needs to be worked on for the Fall. It was suggested to coordinate this with the Fall Banquet, and to celebrate the 20 years throughout the year in all activities.
 - 4) Fall Banquet (fundraiser)
4. Finance Report
 - a. Payroll was met and bills paid in mid-July.
 - b. There will be some changes in how large donar gifts will be given in the future, but this will be handled by the Treasurer.

Board Reports/Updates

1. Building Committee

The appraisal came in at \$375,000 which may include some of the expenses that we put in to the land. It still needs to be approved in Janesville (in 2 weeks). This does not mean that this amount is an offer to purchase, it is just an appraisal of the property.
2. Finance Committee

A Tuition Credit Program has been discussed.
A proposal to increase the Family Referral Credit to \$1,000 per year (\$500/semester).
Motion to make this increase was approved.

Future Discussion

1. Administrator's authority to grant reduction of fees, etc.
2. Board's authority? i.e. handbook for the Board
3. Matthew 18 principle
4. Task list for committees for 2005-2006

Next meeting: August 4, 6:30 pm, Beloit campus

Regular Board meetings will be held on the 1st Thursday of the month, at 6:30 pm at the Beloit campus.

Submitted by Greg James
RCCS Board Secretary